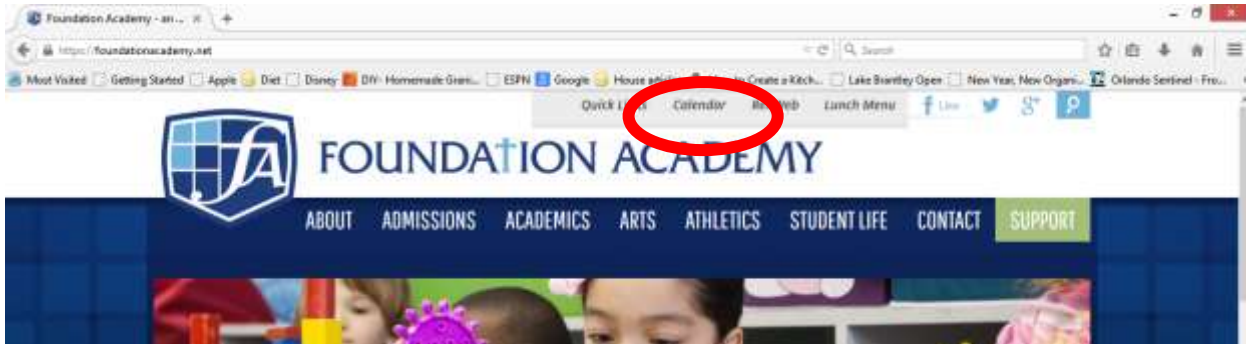




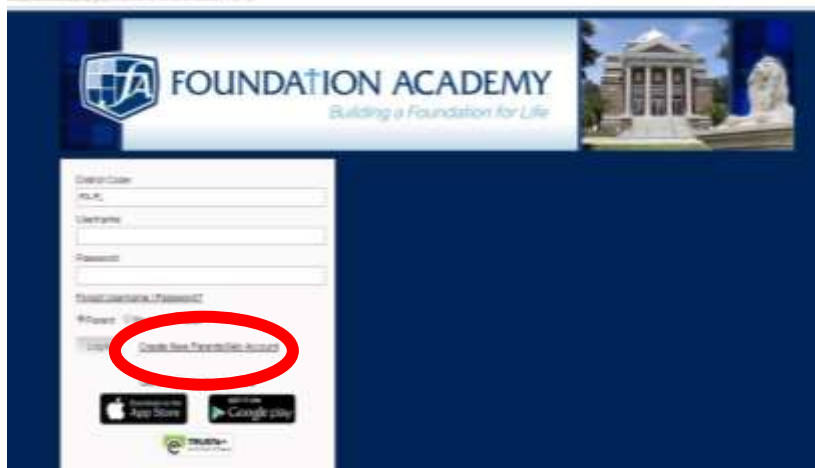
## Setting Up Renweb Accounts for a Student (Done by the Parent)

FOUNDATION ACADEMY

1. Go to FoundationAcademy.net and click the Renweb link from the top menu



2. Click Create New Parentsweb account



3. Enter the student's email address (that was supplied in the new student application) and then click CREATE ACCOUNT
4. Renweb will then email a link to the student's email address that will remain active for 6 hours. Click the link and a screen will appear with the student's name and ID. Enter in the desired User Name and password (you get to make these) and also confirm the password and click SAVE USERNAME and/or PASSWORD. You should get a success message.
5. You may now go back to the renweb login screen (by clicking on the link from the FA homepage) and enter in the userID and password just created. \*\*\*Make sure to click the student button when logging in as the student!



